

# **Workspace Migration**

Now that you have made the decision to switch to Google Workspace, the next steps are to plan your migration. To that effort, Google has developed a set of best practices to help organizations successfully migrate to Google Workspace. The focus is across three areas: Technology, People and Processes. As your premier Google Cloud Partner, Woolpert Digital Innovations is experienced and ready to help you through the process.

### **KEY ACTIVITIES**

Our Google Workspace Migration services are customized to meet the needs of your enterprise. Organizations have different technology stacks, business processes and collaboration requirements. Understanding what's important in helping your organization implement Google Workspace is critical to a successful adoption. Our assistance can be provided in some of the following areas.

#### **Data Migration**

- Migration from existing mail provider to Gmail
- Events, resources, and related data will be moved to Google Calendar
- Google Drive data migration (on-premise and cloud)
- Contact list migration

## Configuration and Integration

- Google Workspace security and collaboration
- Multiple domains
- Identity and access management
- User provisioning
- Enterprise applications

#### Change Management

- Customized training sessions for executives, administrators and users
- Project management and communications
- Collaboration across functional areas and stakeholders

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